

**PAPERS (CHECK LIST)**  
**TECHNICAL PROPOSAL**

- |  |     |  |    |  |
|--|-----|--|----|--|
| 1. Index & Page marking Certificate by the bidder.   | Yes |  | No |  |
| 2. Invitation of Bid   | Yes |  | No |  |
| 3. Bid Proforma (duly signed & stamped in accordance with PPRA Rules 2014)   | Yes |  | No |  |
| 4. Terms & conditions signed & stamped by bidder   | Yes |  | No |  |
| 5. Original purchased receipt of bid documents   | Yes |  | No |  |
| 6. Attested copy of C.N.I.C.   | Yes |  | No |  |
| 7. Technical proposal / each items (on letter head of the firm)  | Yes |  | No |  |
| 8. Affidavit (on judicial paper)   | Yes |  | No |  |
| i) Goods / Services supplied are to be provided by bidder in accordance with Government instruction.   |     |  |    |  |
| ii) He is not legally penalized  |     |  |    |  |
| iii) Firm / he has not provided these stores below this price if so, he is legally bound to pay rate difference if his bid is accepted.          |     |  |    |  |
| iv) Certified undertaking for purchaser's satisfaction for execution of contract.  |     |  |    |  |
| v) Regarding non-declaration of spurious / adulterated batch by the D.T.Ls & any competent Lab nominated by Govt. of Punjab.                     |     |  |    |  |
| 9. Income Tax registration certificate (attested copy)   | Yes |  | No |  |
| 10. Sales Tax registration certificate (attested copy)   | Yes |  | No |  |
| 11. Bio-Equivalence Study Report (For medicine only where applicable)  | Yes |  | No |  |
| 12. Audited Balance Sheet (last 02 years) /Bank Statement  | Yes |  | No |  |
| 13. Drug Registration Certificate (D.R.C.) for Drugs and medical devices<br>Registration certificate for surgical and disposable items (M.D.R.C) | Yes |  | No |  |
| 14. Valid Good Manufacturing Practices (GMP) Certificate (For drugs only)  | Yes |  | No |  |
| 15. Experience certificate of the firm (attested copy)   | Yes |  | No |  |
| 16. Attested copy of valid manufacturing /selling or any other license imposed by Govt. (if applicable)  | Yes |  | No |  |
| 17. Attested copy of permanent technical staff & their degrees / certificates  | Yes |  | No |  |
| 18. Certificate of company's own warehouse / good own (attested copy) & attested copy of registration of vehicle for transportation.             | Yes |  | No |  |
| 19. Attested copy of international certification (if any)  | Yes |  | No |  |
| 20. Fresh samples of quoted items  | Yes |  | No |  |
| 21. Detail of plant & machinery installed (attested copy)  | Yes |  | No |  |
| 22. Documentary evidence of product experience in market<br>Attested copy of relevant documents.   | Yes |  | No |  |
| 23. Attested copy of list of clients (where product is available in open market)   | Yes |  | No |  |

**BID PAPERS (CHECK LIST)**  
**FINANCIAL PROPOSAL**

- |  |     |  |    |  |
|--|-----|--|----|--|
| 1. Financial Proposal (Price Schedule, on letter head of the firm) | Yes |  | No |  |
| 2. Bid Security (CDR) 2% of Estimated Price of each Item.          | Yes |  | No |  |

  
**MEDICAL SUPERINTENDENT**  
 Children Hospital, Faisalabad

**PAGE MARKING / INDEX CERTIFICATE**

I Mr. / Miss / Mrs. \_\_\_\_\_

do hereby certify on the behalf of M/S: \_\_\_\_\_

That the bidding documents submitted for tender of \_\_\_\_\_ contains  
total pages \_\_\_\_\_.

Moreover, the page marking is done and index has been prepared which is marked as  
page No. \_\_\_\_\_.

Name of authorized person \_\_\_\_\_

Designation \_\_\_\_\_

C.N.I.C. No. \_\_\_\_\_

Mailing Address \_\_\_\_\_

Contact No. (land line) \_\_\_\_\_

Contact No. (Mobile) \_\_\_\_\_

E-mail Address \_\_\_\_\_

**Signature**

\_\_\_\_\_

**Stamp (Firm)**

\_\_\_\_\_

**Dated**

\_\_\_\_\_

*Handwritten marks: a scribble, a star-like symbol, and a signature.*

**AUTHORITY LETTER**

We M/S \_\_\_\_\_ do hereby authorize Mr./Miss/ Mrs. \_\_\_\_\_ to attend the meetings, negotiate on prices, receive letters & bid securities (for tenders 2021-22 Children Hospital Faisalabad) on behalf of our firm. The particulars of authorized person are given below.

Name of authorized person \_\_\_\_\_

Designation \_\_\_\_\_

C.N.I.C. No. \_\_\_\_\_

Mailing Address \_\_\_\_\_

Contact No. (land line) \_\_\_\_\_

Contact No. (Mobile) \_\_\_\_\_

E-mail Address \_\_\_\_\_

**Sign. & Stamp (Signing Authority)**

Dated \_\_\_\_\_

Contact No. \_\_\_\_\_

**NOTE:-** Incase of any change in authorized person must be conveyed to Medical Superintendent, Children Hospital Faisalabad in writing.

*[Handwritten signatures]*

**TENDERS 2021-22****TERMS & CONDITIONS OF CONTRACT FOR THE PURCHASE OF MEDICINE ITEMS, SURGICAL/ DISPOSABLE ITEMS, SURGICAL ITEMS REGISTERED AS DRUGS FOR THE YEAR 2021-22.**

Price of purchase of tender documents Rs. 1000/- (Non-refundable).

Tenders are invited from the manufacturers/ importers /foreign Principals or their sole agents, duly registered with the Health / Income Tax & Sales Tax Department of the Government (Federal/Provincial) on the conditions laid down in **P.P.R.A. Rules 2014/ amendments**. The manufacturer/ importer/ foreign principal can participate in the tender through their distributors/sole agents. The stores / items will be purchased as per list enclosed.

**1. Submission of Bids:-** Bids will be submitted in sealed package (Single stage - two envelopes method) the sealed package will contain two sealed envelopes. One envelope will bear **"TECHNICAL PROPOSAL"** and the 2<sup>nd</sup> bear **"FINANCIAL PROPOSAL"** Bids must be submitted in double cover. The outer envelope will bear name of the Purchaser, tender number and date of opening but not the name of the firm, which must appear on the inner envelope only. All envelopes must be sealed properly. All Technical Proposals will be opened by the Tender Opening Committee on the schedule time, place & date. The Financial Proposals will be opened by Tender Opening Committee of responsive / technically successful bidders later, on schedule time place & date. **Non-responsive / technically rejected financial proposals will not be announced and will be returned back to the respective firms.**

**2. Validity Period:** The tender will be valid for the Financial Year 2021-22 from the date of opening of the tender till the expiry of total tender period. **(30.06.2022)**

**KNOCK OUT CLAUSES (COMPULSORY PARAMETERS)**

Note: Any offer not received as per terms & conditions of the tender is liable to be ignored.

No offer of a firm / individual shall be considered if:-

- i. Drug manufacturing / sales licence. I- Valid drug sales licence issued by DRAP (formerly known as MOH) II- Valid drug sales licence for importers / distributors.
- ii. Drug registration Certificate (D.R.C). valid drug registration certificate & medical devices registration certificate (M.D.R.C) where ever applicable issued by DRAP.
- iii. Undertaking regarding non declaration of spurious / Adulterated batch by the DTLs of the Punjab / any competent lab of quoted item within last one year. (undertaking of judicial paper)
- iv. Fresh Samples submission for each quoted item is mandatory. All participating firms are bound to provide **06 samples** for Technical Evaluation of quoted items within **Three (03)** days from the date of opening of Technical Proposals. Incase of non-submission of samples within the time period mentioned above, the quoted items of the firm will be automatically technically knocked out / rejected. (specification quoted in the technical offer will be verified from samples provided).
- v. Good manufacturing practices (GMP) Certificate (valid good manufacturing practices (GMP) certificate issued by Drug Regulatory Authority Pakistan (DRAP).
- vi. Tender Form not purchased from the Principal/Head of Institutions
- vii. Received without bid security being a part of Financial Proposal.
- viii. Received after the date and time fixed for tender.
- ix. The tender is unsigned & is not in two sealed envelopes marked as:-  
**TECHNICAL PROPOSAL & FINANCIAL PROPOSAL**
- x. The offer is ambiguous / tempered
- xi. The offer is conditional.
- xii. Offer is from a firm which is black listed, suspended, remained guilty of misconduct or involved in unnecessary litigation with any Government Department / autonomous institutions & corporations etc.
- xiii. The offer is received by telegram/fax/e-mail.
- xiv. The offer/bid is technically rejected by evaluation committee on any ground.
- xv. The offer of a product having less than one year market experience, (in case of drugs / medicines the market experience of at least one year as a registered drug).
- xvi. Income Tax registration certificate. (Attested copy).
- xvii. A tender is not submitted in binding
- xviii. Non submission of bio equivalence study report from DRAP approved/ WHO audited labs (applicable only on the drugs mentioned in the evaluation criteria)

**3.** Original documents have to be produced at the time of tender opening.

**4.** In case the contractor fails to execute the contract agreement strictly in accordance with the terms and conditions laid down in the PPRA rules / contract within stipulated period, the earnest money, deposited by the firm will be forfeited and the bid will be rejected. The competent authority may consider the bid of next tenderer for acceptance in respect of that stores after negotiation.

**5.** In case of late delivery of goods beyond the periods specified in the supply order penalty @ 2% per month (0.067% per day) of the cost of late delivered supply shall be imposed upon the supplier and deducted from the bills / invoices. However the Medical Superintendent reserves the rights to cancel contract agreement and allow further negotiations with the next lowest bidder (2<sup>nd</sup>) for the purchase of store and the purchaser may purchase from local market on risk and cost basis and the difference of price will be recovered from the bid security/ performance guarantee or from the pending claims / bills of the firm without any further notice.

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**BID SECURITY:**

6.
  - i. The bidders are required to furnish bid security of 2% Estimated Price of each item , which should be enclosed in sealed envelop of "**Financial Proposal**".
  - ii. The bid security / earnest money shall be in Pakistan rupees in the form of Call Deposit Receipt (CDR) in favour of Medical Superintendent, Children Hospital Faisalabad from a scheduled bank.
  - iii. Bid security of the un-successful bidders will be returned as prompt as possible after completing necessary formalities.
  - iv. The bid security will be liable to be forfeited in the following circumstances.
    - a. Bidder withdraws its bid during the bid validity period as specified in the bidding document.
    - b. A successful bidder, to whom acceptance of bid conveyed, fails to sign the contract, or does not furnish the requisite performance guarantee.
    - c. The competent authority may consider the bid of next tenderer for acceptance in respect of that stores after negotiation (if necessary).
  - v. The bid security of successful bidders can be adjusted to their performance guaranty after acceptance of their bids.
  - vi. **The bidders have to furnish fresh bid security & the bid security related to previous tenders will not be entertained.**

7. The tenderer will certify that the quoted prices are not more than the prices charged from any other Government Department / corporations and autonomous institutions etc in the province & in case of any discrepancy, the tenderer will refund the excess price charged.
8. The Tenderer should be required to submit his quotations on prescribed tender form purchased from purchase cell of Children Hospital Faisalabad, receipt of which will be attached with tender document.
9. Tenders should be addressed to the Medical Superintendent, Children Hospital Faisalabad.
10. In case supply is not according to specification or declared sub-standard, spurious, adulterated, misbranded etc by the physical verification committee or DTL, the firm is bound to replace the whole stock with fresh stock at his own expenses. An undertaking on judicial paper of Rs. 100/- duly attested by Oath Commissioner will be given in this regard as per specifications laid down in PPRA rules. (Annex-4). In Case a Sample is declared "misbranded" 25% penalty of contract amount of the said item will be deducted and action will be taken against the firm as per law. Moreover, risk purchase of the same item declared as "Misbranded" will be implemented and price difference will be deducted from concerned supplier either from pending bills / Performance Guarantee in the light of directions issued vide Letter No: **SO (DCP) H/9-2/2020** Government of Punjab Specialized Healthcare & M.E Department Lahore Dated: 18-03-2021.
11. Firms are bound to provide additional drugs as samples **free of cost** of each batch to the extent required for D.T.L/ otherwise the cost will be deducted from their bill. All sterile products are also included in this section. Testing charges of the samples will be born by the tenderer/contractor irrespective of the result of the sample.
12. The bids should be submitted on the basis of standard packing approved by Ministry of Health, Islamabad.
13. First lowest bidder shall not be allowed to withdraw his offer and bid security will not be refunded before the conclusion of the contract.
14. All terms & conditions of tender enquiry should be duly signed, stamped and attached with the offer.
15. The Performance Guarantee of successful bidder will be released on completion of contract period and production of satisfactory report from the Medical Superintendent.

**DELIVERY SCHEDULE:**

16. The delivery Schedule is mentioned against each tender item. **However, Bill of quantities to be purchased can be changed as per requirement of the Hospital. The delivery period, will be 45 days of issuance of supply order. However, the supplier may indicate its own delivery period earliest by which it will supply the goods.**

17. In case of equal rates, contract can be awarded to all, holding equivalent prices simultaneously.
18. **The contractor will provide the copy of computerized National Tax Number (NTN) / Sales Tax Registration Certificate. All tax deductions will be made according to Government instructions. N.T.N. will also be mentioned on front page of the bid / tender form.**

**PAYMENT SCHEDULE:**

19. The payments will be made to the suppliers/contractors in Pak rupees against their invoices within 30 days from the date of completion of supplies of the respective stores subject to verification / inspection, DTL satisfactory report regarding the quality & quantity of the concerned store.

20. In case of any dispute between Hospital Administration and the supplier/ contractor, the decision of Medical Superintendent Children Hospital Faisalabad shall be final and not challengeable in any court of law.
21. **Printed price lists of medicines/surgical disposable items of relevant firms will have to be attached with the tender form.**
22. Only 1<sup>st</sup> lowest bidders will be called wherever negotiation is considered necessary.
23. Attested photocopies of CNIC of tenderer / representative and other necessary documents related to tender must be attached with the tender.
24. All offered products will be considered individually and contract will be issued after evaluation & standardization on the recommendations of TAC and end-user.

**EXPIRY REPLACEMENT:**

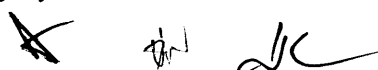
25. The successful bidders / suppliers will be bound to replace the medicines / surgical disposable items/other store items, on prior intimation to the supplier before expiry of the product. The replacement will be on free delivery basis at the consignee end.

26. The material should be packed in the manner as instructed by the Government in its rules notifications and circulars issued from time to time. On all medicine items and others where necessary, validity period and following stamp with permanent & undeletable ink must be recorded.

**“NOT FOR SALE”  
GOVERNMENT OF THE PUNJAB  
CHILDREN HOSPITAL, FAISALABAD**

**SHELF LIFE**

27. The shelf life in case of imported items must not be less than 75% and incase of local items 85% at the time of delivery. However, in case of imported medicines, the stores may be accepted up to 70% shelf life and in case of locally manufactured / packed drugs up to 80% at the time of supply / delivery subject to 1% penalty charges in the actual shortfall in shelf life below the approved shelf life 75%-85% for either category of medicine at the time of actual delivery supply of stores. However, incase of biological items, the shelf life upto 70% is also acceptable without penalty charges and up to 60% with imposition of 1% Paneity charges of actual short fall in shelf life below prescribed limit. No medicines / drugs less than the above prescribed shelf life should be accepted.
28. The firm will supply the stores on free delivery (F.O.R Children Hospital Faisalabad) basis within the stipulated period at the consignee end.
29. General / special conditions laid down in PPRA rules 2014/ amendments are also applicable.
30. All the bidders will provide **six samples** of medicine/surgical items for evaluation within 03 days of opening of technical bids. If samples of particular tender item required is not submitted, the bid for that particular item will not be considered. The samples will be technically scrutinized / evaluated by the evaluation Committee.
31. The bidders must submit their bids of best and final prices to avoid un-necessary negotiation. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However the procuring agency may seek and accept clarifications to the bid that do not change the substance of the bid.
32. The tenderer is required to submit the documents as per check list provided with bidding documents.
33. All prices quoted by the bidders shall be considered inclusive of all prevailing Government taxes / duties etc. However, the supplier are bound to pay Government Taxes (Income Tax, Stamp duty etc.) as imposed by the Government time to time. As per instructions issued by Health Department, Government of the Punjab vide letter No. IAW/HD/8-21/77(PG) dated 01.01.2014 all successful bidders / contractors will pay the stamp duty 25paise for every one hundred rupees or part thereof of amount of the contract on the procurement of stores and materials. The stamp duty will be collected by the Medical Superintendents of the concerned hospital as per quantity purchased.
34. The bidder shall submit an affidavit on judicial paper worth Rs. 100/- that the firm is not black listed on any ground by any Government (Federal / Provincial / District, a local body or a public sector organization). The bidder shall be debarred from bid on account of submission of false document if pointed out at any stage.
35. The bidder shall provide a list of plant, machinery / equipment installed in the factory with details of manpower skills. In case of imported drugs / medicines, the profile / credentials of the foreign manufacturers in the respective foreign country, shall also be provided.
36. All the successful bidders are bound to supply the items awarded to them to all components of this institution.
37. The availability of the quoted items in the market must be one year or more.
38. All Purchases will be made as per Government Rules issued form time to time.
39. As per directions of the Ministry of Health Govt. of Pakistan vide notification No. 10905/2010-DCA (DDG) dated 16-11-2010 only those manufacturers / firms will be eligible to quote the rates for disposable syringe, disposable set for collection or transfusion of blood or giving any infusion, canula, catheter; stent, auto disposable syringe and butterfly needle, who have got these products registered as medicine with Ministry of Health Islamabad.
40. **All the participating bidders / tenderers are bound to provide page marking / index certificate along with the bidding documents, moreover the bidding documents must be in proper binding. Incase of non-compliance of above mentioned direction the responsibility of misplacing of any document from the bidding documents will lie on the participating bidder / tenderer. The competent authority will not accept any excuse in this regard.**
41. **The participating bidders / tenderers must ensure they are submitting their bidding documents complete in all respects. The competent authority will not receive / accept any supporting document after the opening of the technical proposals.**
42. The Medical Superintendent, Children Hospital Faisalabad has full rights to cancel all the tenders or single tender / or wave off any term & condition without assigning any reason and it cannot be challenged in any court of law.



**BIDDER'S SIGNATURE AND SEAL**

Name: \_\_\_\_\_

Designation: \_\_\_\_\_


CNIC No. \_\_\_\_\_

INCOME TAX NO. \_\_\_\_\_

SALE TAX NO. \_\_\_\_\_

Date: \_\_\_\_\_

STORE: \_\_\_\_\_

  
**MEDICAL SUPERINTENDENT**  
Children Hospital, Faisalabad

## INVITATION TO BIDS

Note: This invitation to bids is only for the goods and stores as are mentioned in this bidding document and the tender notice published in the newspapers on 16-06-2021 under the authority of The Medical Superintendent, Children Hospital, Faisalabad.

Whereas, The Medical Superintendent, Children Hospital Faisalabad intends to procure goods, items, stores, and services by calling open tenders from the interested vendors, suppliers, dealers, manufacturers, and stockists of such goods and services. Now, the Medical Superintendent, Children Hospital, Faisalabad, (hereinafter also referred as the “**Purchaser**”) invites sealed bids from the eligible bidders for the supply of goods, stores, and services, as per the Schedule of Technical Specifications annexed to this invitation to the tenders and subject to the conditions as laid down in this bid document, in accordance with the provisions of the Punjab Procurement Rules (PPR), 2014/ amendments.

1. Bidding will be conducted through a competitive bidding process as specified in the Punjab Procurement Rules, 2014/amendments and will be open to all bidders who fulfill the requisite qualifications for participating in the bidding.
2. Interested bidders, who intend to participate in the tenders, can purchase a complete set of the bidding documents from the address given below by presenting a written application on their official letterhead and upon cash payment of a non-refundable fee as mentioned in the advertisement notice.
3. Bidders will submit their offers on the prescribed Bid Proforma attached to this invitation to bids and shall sign the certificate and the undertaking as given in this document to the effect that the stores shall be supplied exactly in accordance with the requirements specified in the tender document. In case of any difference or deviation of the specifications, the bidder shall clearly state it in his bid papers; otherwise it will be presumed that the offer is strictly in accordance with the requirements and specifications of the Purchaser.
4. Bids must be submitted to the address below within the specified time in the specified manner. Bid received after the cut-off time and date will not be entertained.
5. The validity of the received offers will be for 90 days after opening of Technical Bid.
6. Place of consignment and the delivery period shall be as specified in the supply order issued to the successful bidder(s) and the contract agreement, if any.
7. Failure to submit the bid in the manner prescribed in this invitation to bids may result in rejection of the bid.
8. The Purchaser reserves the right of accepting a bid in accordance with his evaluation criteria. Bill of quantities to be purchased can be changed upto 15% as per requirement of the institution/ components.
9. The contract agreement, if any, resulting from this invitation to bids shall be governed by and subject to the general and the special conditions of contract as are agreed to and signed by the Purchaser and the supplier, and shall also be subservient to the terms and conditions governing contracts for supplies as contained in the PPR 2014 / amendments and the general provisions of the Contract Act, 1940 as applicable in the country.
10. Bids will be opened in the presence of the bidders or their authorized representatives who choose to attend the opening ceremony.
11. **A bidder quoting against this Invitation to bids shall be deemed to have read and understood the conditions thereof and the particulars of the stores or services required by the Purchaser and their specifications, etc.**

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**BID PROFORMA**

Tender No.:	
Last Date & Time of Submission of bids:	
Date & Time of Opening the bids:	
Amount of Bid Security:	<b>2% Estimated Price of each item</b>
Place of Consignment:	<b>Children Hospital, Faisalabad.</b>

*Note: Please read the following note and instructions carefully before filing in the bid proforma:*

1. Any offer not received as per terms and conditions of the invitation to bid/tender enquiry is liable to ignore.
  2. **Submission of bids:-** Bids will be submitted in sealed package (Single stage - two envelopes method) the sealed package will contain two sealed envelopes. One envelope will bear **“TECHNICAL PROPOSAL”** and the 2<sup>nd</sup> bear **“FINANCIAL PROPOSAL”**, Bids must be submitted in double cover. The outer envelope will bear name of the Purchaser, tender number and date of opening but not the name of the firm, which must appear on the inner envelope only. All envelopes must be sealed properly. All Technical Proposals will be opened by the Tender Opening Committee on the schedule time, place & date. The Financial Proposals will be opened by Tender Opening Committee of responsive / technically successful bidders later, on schedule time place & date. **Non-responsive / technically rejected financial proposals will not be announced and will be returned back to the respective firms.**
3. **Validity Period:** The tender is valid for the financial year 2021-2022 from the date of opening of the tender till the expiry of total tender period. (Till 30.06.2022)
4. The validity of the received offers will be for 90 days after opening of Technical Bid.
  5. The Purchaser reserves the right to purchase the stores, goods, or services in full or in part regardless of the notice of invitation and may also ignore or scrap or cancel the tender at any stage of the bidding without assigning any reason.
  6. (a) If the provisional acceptance of bid issued during the validity period of the offer is not accepted by the bidder, the bid security deposited by him shall be forfeited and the stores may be purchased at his risk and expense. (b) If a bidder withdraws or amends or revises its bid at any time during the validity period, the bid security would be liable to forfeiture.
  7. In case, the contractor/supplier fails to execute the contract strictly in accordance with the terms and conditions as laid down in the contract, the Performance Guarantee deposited by him would be forfeited and the store may be purchased at his risk and expense.
  8. The Purchaser reserves the right to claim compensation for the loss caused by the delay in the delivery of the goods and services.
  9. **The delivery period, will be 45 days of issuance of supply order. However, the supplier may indicate its own delivery period earliest by which it will supply the goods.**
  10. Bids should be quoted on the prescribed bid proforma only. However, the bidder may add additional information or submit letter on the official letterhead.
  11. Cash receipts (in original) in token of having purchased the tender, must accompany the offer.
  12. Bids and all correspondence should be addressed to the Purchaser i.e., Medical Superintendent Children Hospital, Faisalabad.
  13. Bidders must quote their firmed-up final rates after considering all aspects of the bidding, both in words as well as in figures. In case of difference between the two, rates quoted in words shall prevail.
  14. The tenderer is required to submit following documents:-
    - A. Bid Proforma and invitation to bids.
    - B. Bid security @ 2% the estimated price of each item quoted/offered item in the form of fresh CDR in favour of the Medical Superintendent, Children Hospital, Faisalabad enclosed in sealed envelope of **“FINANCIAL PROPOSAL”**.
    - C. Original tender form
      - i- TECHNICAL PROPOSAL
      - ii- FINANCIAL PROPOSAL, showing Estimated price / cost with Security Deposit under envelop marked as **“FINANCIAL PROPOSAL”** Price schedule shall be submitted with Financial Proposal.





- D. An affidavit that the prices reasonability certificate of the each item.
- E. Attested photocopy of his Computerized National Identity Card.
- F. Income Tax / Sales Tax Certificates (Attested Photocopies)
- G. Dealership certificate / authority letter
- H. Sole Agent authority letter
- I. Drug sales License (valid)
- J. Manufacturer's authorization form
- K. Performance / guaranty form
- L. Source of raw material in case of medicine
- M. Attested copy of product registration

15. Bidders who themselves are the original manufacturers of the demanded goods, stores or services must indicate the name and address of the works in the country where they will manufacture or produce the goods they intend to supply.

16. Bidders who are not the original manufacturers of the demanded goods, stores or services or who are the agents of the principals abroad are required to furnish an undertaking or certificate from the principal or the OEM of the specimen as hereunder. Non submission of such an authorization may render their bids liable to rejection:

"This is to certify that M/s. \_\_\_\_\_ have obtained a quotation from us against invitation to Tender No. \_\_\_\_\_ issued by the Medical Superintendent Children Hospital, Faisalabad to be opened on \_\_\_\_\_. We, being the original manufacturer of the said items, hereby agree to supply/manufacture the said stores strictly in accordance with the specification laid down in the said Invitation to Bids".

17. Bidders must indicate the complete address of the place(s) where the Purchaser or his authorized representative may inspect the stores during their manufacturing, production or assemblage.

18. Bids materially different from the necessary conditions of participation in the bidding, such as a conditional, ambiguous or incomplete offers are likely to be ignored.

19. Once opened, the bids shall be treated as the last and final bids and supplementary, additional or revised offers, after opening, shall not be entertained under any circumstances.

20. Bidders are at liberty to include catalogues, leaflets, brochures, operation manuals, literature and other technical data, if any, in respect of the stores offered by them in support of their bids.

21. Bids should be submitted based on accounting units specified in the invitation to tenders.

**22. The bidders must write brand name, name of manufacturers and country of origin of the each items in the Technical Proposal. Moreover, correct tender item No. must be written in Technical & Financial Proposals, incase of incorrect tender item No. the each item will be liable to be ignored / rejected.**

23. The Stores shall be brand new and shall be supplied at the place of consignment in the original manufacturer packing, (except medicine items, where green packing is required).

24. In case of imported stores or spares, import documents shall be shown at the time of inspection to ensure that stores offered for inspection are imported ones, brand new and in original packing of the manufacturer. Bidders must note that non-exhibition of the import documents at the time inspection or on demand later may lead to forfeiture of their security deposits and procurement of the stores at their risk and expense.

25. Testing charges of the sample(s), if any, shall be borne by the bidder/supplier irrespective of the results of testing.

26. Payment will be made in accordance with the terms and conditions as laid down in this respect in the supply order and the contract agreement. Release of payment will be subject to satisfactory performance of the contract and the final inspection and acceptance note by the consignee or the Purchaser.

27. Grievances will be delt as per rule 67 of PPRA rules 2014.

**Bidder's Signature and Seal**

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

CNIC No. \_\_\_\_\_

Income Tax No. \_\_\_\_\_

Sales Tax No. \_\_\_\_\_

Address: \_\_\_\_\_

Phone Office: \_\_\_\_\_

*Handwritten signatures and initials:*  
 [Signature]  
 [Initials]

Phone Works: \_\_\_\_\_

Fax No. \_\_\_\_\_

Mobile No. \_\_\_\_\_

Email address: \_\_\_\_\_

Website: \_\_\_\_\_

Date: \_\_\_\_\_

Witnesses: \_\_\_\_\_

1. Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

CNIC No. \_\_\_\_\_

Date: \_\_\_\_\_

2. Signature: \_\_\_\_\_

Name: \_\_\_\_\_


Designation: \_\_\_\_\_

CNIC No. \_\_\_\_\_

Date: \_\_\_\_\_

List of enclosures or attachments, if any etc:

- 1.
- 2.
- 3.
- 4.
- 5.

  
\* **MEDICAL SUPERINTENDENT**  
Children Hospital, Faisalabad

Sample to be followed on judicial stamp paper of rs. 100 by the bidder

## UNDERTAKING BY THE BIDDER

1. I/We hereby confirm to have read carefully complete description of the stores and all the terms and conditions of your tender enquiry No. \_\_\_\_\_, due for opening on \_\_\_\_\_, for the supply of the stores, goods, and services as advertised in the tender notice as well as those contained in the Bid Proforma and the Punjab Procurement Rules, 2014 (PPR-2014). I/We agree to abide by all these terms, conditions, stipulations, obligations, and instructions.
2. I/We also hereby categorically confirm that the stores offered by me/us conform to the particulars and specifications as laid down in your tender enquiry in all respects and that any difference has been fully and duly explained in the bid papers submitted by me/us.
3. I/We accept that if the required bid security/earnest money is not furnished or my/our offer is found lacking in respect of any other requirements of your tender enquiry, it shall be ignored and I/We shall have no claim to it, whatsoever.
4. I/We hereby acknowledge that timely delivery of the stores is the essence of the contract and do hereby confirm to adhere to the delivery schedule as given in the tender enquiry/supply order/contract agreement. In case of non-adherence, I/We agree unconditionally to accept the recovery of liquidated damages on belated supplies @ 2% per month or part thereof.
5. I/We certify that the prices quoted in this tender enquiry are not more than the prices charged by my/us from any other purchasing agencies in the country; and in case of any discrepancy, I/We hereby undertake to refund the price charged in excess.
6. I/We certify and undertake that we have not been blacklisted by any public or private authority or organization in the country or abroad as the bidder/supplier/manufacturer/contractor or in any other capacity and that, I/We are currently not in litigation with any other authority or organization in this capacity.
7. I/We undertake to accept any or all decisions of the Purchaser with respect to acceptance and rejection of my/our bid, in part or in whole, and that such a decision shall not be justiciable in any court of law at any time and at any stage. I/We further understand that the Purchaser is not bound to accept the lowest bid necessarily.
8. I/We undertake that if our bid is accepted, I/We shall provide a performance security in the form, in the amounts, and within the time specified in the advance acceptance of the tender or the contract agreement.
9. I/We agree to abide by this bid for the entire bid validity period as specified in the bid documents and it shall remain binding upon me/us to accept the advance acceptance of the bid offered to me/us during the original as well as the extended validity period.
10. I/We undertake that pending preparation and execution of a formal contract agreement, my/our bid together with the advance acceptance of bid and notification of award, if any, issued by the Purchaser shall constitute a valid and binding contract between the Purchaser and me/us.
11. I/We certify and confirm that as per the requirements laid down in the bid documents, I/We qualify the eligibility criteria of participating in the bid.
12. I/We solemnly affirm and declare that contents of this undertaking are true to the best of my/our information, knowledge and belief and that nothing material has been withheld by me/us.
13. I undertake that I will be responsible for free replacement of supplied stores if same are found to be defective.


### **Bidder's Signature and Seal**

Name: \_\_\_\_\_  
 Designation: \_\_\_\_\_  
 CNIC No. \_\_\_\_\_  
 Date: \_\_\_\_\_

**Witnesses:**

1. Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Designation: \_\_\_\_\_  
 CNIC No. \_\_\_\_\_  
 Date: \_\_\_\_\_

2. Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Designation: \_\_\_\_\_  
 CNIC No. \_\_\_\_\_  
 Date: \_\_\_\_\_

  
 \* **MEDICAL SUPERINTENDENT**  
 Children Hospital, Faisalabad

**PERFORMANCE GUARANTY/ SECURITY FORM**

To: The Medical Superintendent,  
Children Hospital, Faisalabad

Whereas M/S \_\_\_\_\_ (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No. \_\_\_\_\_ dated \_\_\_\_\_ to supply [*description of goods*] (hereinafter called "the Contract").

And whereas, it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a scheduled bank for the sum of 5% of the total Contract amount as a Security for compliance with the Supplier's performance obligations in accordance with the Contract.

And whereas we have agreed to give the Supplier a Guarantee:

Therefore, we hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of 5% (*five Percent*) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of [*Amount of Guarantee*] as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the \_\_\_\_\_ day of \_\_\_\_\_, 202

Signature and Seal of the Guarantors/ Bank

Address \_\_\_\_\_

Date \_\_\_\_\_

\*~ A Jc

**MANUFACTURER'S AUTHORIZATION FORM**

To:

The Medical Superintendent,  
Children Hospital, Faisalabad

WHEREAS *[name of the Manufacturer]* who are established and reputable Manufacturers of *[name and/or description of the goods]* having factories at *[address of factory]* do hereby authorize *[name and address of Supplier/ Agent]* to submit a bid, and subsequently negotiate and sign the Contract with you against No. *[reference of the Invitation to Bid]* for the goods manufactured by us. We hereby extend our full guarantee and warranty as per Clause 15 of the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation for Bids.

*[Signature for and on behalf of Manufacturer]*

Note: This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the bidder in its bid.

*th*

*A*

*yc*

**CONTRACT FORM**

**THIS CONTRACT** is made at -----on----- day of----- 202 between The Medical Superintendent, Children Hospital Faisalabad (hereinafter referred to as the "Procuring Agency") of the First Part; and M/s (*firm name*) a firm registered under the laws of Pakistan and having its registered office at (*address of the firm*) (hereinafter called the "Supplier") of the Second Part (hereinafter referred to individually as "Party" and collectively as the "Parties").

**WHEREAS** the Procuring Agency invited bids for procurement of goods, in pursuance where of M/s (*firm name*) being the Manufacturer/ Sole Agent of (item name) in Pakistan and ancillary services offered to supply the required item (s); and Whereas the Procuring Agency has accepted the bid by the Supplier for the supply of (*item name*) cost per unit,

**NOW THIS CONTRACT WITNESSETH AS FOLLOWS:**

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the General/ Special Conditions of this Contract hereinafter referred to as "Contract":

2. The following documents shall be deemed to form and be read and construed as integral part of this Contract, viz:-

- a. Price Schedule submitted by the bidder,
- b. Technical Specifications;
- c. General Conditions of Contract;
- d. Special Conditions of Contract; and
- e. Procuring Agency's Award of contract; and
- f. Purchase Order

3. In consideration of the payments to be made by the Procuring Agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring Agency to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of this Contract.

4. The Procuring Agency hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the time and in the manner prescribed by this Contract.

5. [*The Supplier*] hereby declares that it has not obtained or induced the procurement of any Contract, right, interest, privilege or other obligation or benefit from Government of Punjab or any administrative subdivision or agency thereof or any other entity owned or controlled by it (Government of Punjab) through any corrupt business practice.

6. Without limiting the generality of the foregoing, [the Seller/ Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a Contract, right interest, privilege or other obligation or benefit in whatsoever form from Government of Punjab, except that which has been expressly declared pursuant hereto.

7. [*The Supplier*] certifies that has made and shall make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with Government of Punjab and has not taken any action or shall not take any action to circumvent the above declaration, representation or warranty.

8. [*The Supplier*] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any Contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to Procuring Agency under any law, Contract or other instrument, be void able at the option of Procuring Agency.

9. Notwithstanding any rights and remedies exercised by Procuring Agency in this regard, [*The Supplier*] agrees to indemnify Procuring Agency for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Procuring Agency in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder's fee or kickback given by [*The Supplier*] as aforesaid for the purpose of obtaining or inducing the procurement of any Contract, right, interest, privilege or other obligation or benefit in whatsoever form from Procuring Agency.

10. In case of any dispute concerning the interpretation and/or application of this Contract shall be settled through arbitration. The Additional Chief Secretary or his nominee shall act as sole arbitrator. The decisions taken and/or award made by the sole arbitrator shall be final and binding on the Parties.

11. This Contract shall be governed by the laws of Pakistan and the courts of Pakistan shall have exclusive jurisdiction.

12. If the firms provide substandard item and fail to provide the item the payment of risk purchase, the price difference shall be paid by the Firm

13. Incase of supply of substandard product the destruction cost will be borne by the firm i.e burning, Dumping, Incineration

IN WITNESS Whereof the Parties hereto have caused this Contract to be executed at \_\_\_\_\_ (the place) and shall enter into force on the day, month and year first above mentioned.

<b>Signed/ Sealed by the Manufacturer/ authorized Person</b>	<b>Signed/ Sealed by Procuring Agency</b>
1 _____	1 _____

*[Handwritten signatures and initials]*

**BID FORM**

Date: \_\_\_\_\_

No. \_\_\_\_\_

To: The Medical Superintendent,  
Children Hospital, Faisalabad

Having examined the Bidding Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer the supply and deliver the goods specified in and in conformity with the said Bidding Documents for the sum of *[Total Bid Amount]* \_\_\_\_\_, *[Bid Amount in words]* \_\_\_\_\_ or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this bid.

We undertake, if our bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements. If our bid is accepted, we shall obtain an unconditional guarantee of a bank in the sum of Two Percent of the Contract Price for the due performance of the contract, in the form prescribed by the Procuring Agency.

We agree to abide by this bid for a period of *[number]* days from the date fixed for bid opening under instruction to the bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period. Until a formal Contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award shall constitute a binding Contract between us.

We understand that the Procuring Agency is not bound to accept the lowest or any bid, Procuring Agency may receive. Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, as per detail given below:

Name and address of agent ----- Amount -----  
(if none, state "none")."

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

Signature (in the capacity of)

Duly authorized to sign bid for and on behalf of.

Attachment

=====

*[Handwritten signatures]*

**BID EVALUATION CRITERIA****FOR TENDERS 2021-22**

The following merit point system for evaluation factors / criteria will be applied for the "TECHNICAL PROPOSALS". The point score shall be mentioned in the "BID EVALUATION REPORT".

**MERIT POINT SYSTEM**

Evaluation of firms/ companies  
(Surgical items registered as drugs)

**STAGE: 01**

SR. NO.	EVALUATION CRITERIA	POINTS	DOCUMENT REQUIRED
1.	<b><u>Financial Position / Status</u></b> i. Income Tax registration certificate ii. Sales tax registration certificate iii. Statement worth (min 05 million)	<b>15</b> (04) (04) (07)	i. Attested copies of certificates ii. Audited balance sheet of last 2 years.
2.	<b><u>a) Valid Manufacturing License (For manufacturers)</u></b> <b><u>(Applicable on firm's who have quoted surgical items registered as drugs).</u></b> i. valid manufacturing license ii. applied for renewal iii. invalid manufacturing license and did not applied for renewal (Technical Proposal rejected) <b><u>b) Valid Drug sales license (For importers / distributors / sole agents)</u></b> <b><u>(Applicable on firm's who have quoted surgical items registered as drugs)</u></b> i. valid drug sales license ii. Applied for renewal iii. Invalid drug sales license and did not applied for renewal (Technical Proposal rejected)	<b>10</b>  (10) (06) (00)  (10) (06) (00)	i) Attested copies of drug manufacturing / drug sales license ii) Documentary evidence of applied for renewal. Note: Incase of distributors a) Valid manufacturing license (for manufacturers) = 05 points b) Valid drug sales license (for distributors) = 05 points Total points = 05+05 = 10points Note: 60% qualifying points in this criteria will be awarded to those firms, who have not quoted any surgical item which requires drug registration.
3.	<b><u>Overall past performance of the firm/company</u></b> <b>A. Children Hospital, Faisalabad</b> i) very good ii) good iii) satisfactory <b>B. Other Govt. Institutions</b> No past experience with this institution but the firm has experience with other Govt. Institutions and firm has provided satisfactory performance certificate from the Head of those Govt. institutions (competent authority).  <b>D. Unsatisfactory/ Poor (technically knocked out)</b>	<b>15</b>  (15) (12) (09)  03 points = each certificate maximum = 15 points  00	(As ascertained by TAC)   03 points for each satisfactory performance report (regarding performance of the firm, supplies etc.) will be awarded for each institution. Maximum points = 15 points Note: Attach original performance certificate issued by the competent authority.
4.	<b><u>Warehouse / good own</u></b> i. Company's/firm's own ware house / good own ii. Company's own transportation facility (loading vehicle)	<b>05</b> (03) (02)	Certificate on letterhead of the firm/company. Note: i) The firm is bound to provide the documentary evidence that the good own / warehouse is the property of firm or is rented by the firm. ii) The transport (vehicle) must be registered to the name of the participating firm/owner of the firm (attached attested copy of vehicle registration)
5.	<b><u>International Certification</u></b> i) ISO (9001, etc.) ii) CE iii) FDA (USA) iv) FDA (China) v) WHO	<b>05</b> (05) (04) (05) (03) (05) <hr/> Maximum = 5	Attested copies of certificates
<b>Total Points</b>		<b>Total Points = 50</b>	<b>Qualifying points 30</b>

**NOTE:** Only those firms / companies will be eligible for product evaluation by TAC, who will qualify as per above mentioned criteria / merit point system.


  
MEDICAL SUPERINTENDENT  
Children Hospital, Faisalabad

**BID EVALUATION CRITERIA**  
**FOR TENDERS 2021-22**  
**MERIT POINT SYSTEM**  
**EVALUATION OF PRODUCT (GENERAL CRITERIA)**  
**(Surgical items registered as drugs)**

STAGE: 02

SR. NO.	EVALUATION CRITERIA	POINTS	DOCUMENTS / ITEMS REQUIRED
1.	<b><u>Physical Report</u></b> (As Ascertained by TAC) <b>Surgical/ Disposable Items</b> i. Finishing of the Product ii. Use of Medical grade material (Product) iii. Quality of printing (Label, outer carton, etc.) iv. Quality of packing / packaging & labeling material etc. v. Poor quality of printing / packing / packaging & labeling material etc.	<b><u>15</u></b>  (05) (05) (02) (03)  (00)	i) Fresh sample from most recent batch of the relevant item / store. ii) Attested copy of use of medical grade material (product) by relevant authority.
2.	<b><u>Product's past experience</u></b> i) very good ii) good iii) satisfactory iv) No past experience with this institution but the product is technically accepted. v) Procuring agency has evidence of poor quality of the product ( <b>Technically rejected</b> )	<b><u>20</u></b> (20) (16) (12) (12)  (00)	As ascertained by TAC in consensus with end users
3.	<b><u>Production Capacity</u></b> <b><u>(Per day production capacity of relevant product against the total advertised quantity)</u></b> i. Less than 50% ii. 50% to 60% iii. 60% to 70% iv. 71% and above	<b><u>10</u></b>  (00) (06) (08) (10)	Attested copies of relevant documents. (Detail of plant and machinery installed is mandatory, alongwith production capacity of each machine).
4.	<b><u>Experience of the product in the market</u></b> i) Less than 1 year experience ii) 1-3 years experience iii) 4-8 years experience iv) 9-15 years (& above) experience	<b><u>05</u></b> (00) (03) (04) (05)	i) Attested copies of relevant documents ii) Attested copies of relevant documents of first batch of the product. iii) Attested copy of product registration. <b>Note:</b> <b>At least one year market availability of registered product / registered drug is necessary, otherwise the product will be automatically technically rejected.</b>
		<b>Total points = 50</b>	<b>Qualifying points = 30</b>

- NOTE:**
- i). The surgical items (registered as drugs) will be technically rejected if found contravene to drug Act 1976. (The copy of drug registration of the quoted surgical drug item must be attached with the technical proposal, otherwise the quoted surgical drug item will be automatically technically knocked out / rejected.
  - ii). The product / surgical disposable item will be technically rejected, if found of poor quality.
  - iii). If a product is technically rejected by the TAC, it will not be considered for opening of Financial Bid even qualified as per yard stick of merit point system.

  
**MEDICAL SUPERINTENDENT**  
 Children Hospital, Faisalabad

**BID EVALUATION CRITERIA**

FOR TENDERS 2021-22

The following merit point system for evaluation factors / criteria will be applied for the "TECHNICAL PROPOSALS". The point score shall be mentioned in the "BID EVALUATION REPORT".

**MERIT POINT SYSTEM**


Evaluation of firms/ companies  
(Surgical Disposable Items)

**STAGE: 01**

SR. NO.	EVALUATION CRITERIA	POINTS	DOCUMENT REQUIRED
1.	<b>Financial Position / Status</b> i. Income Tax registration certificate ii. Sales tax registration certificate iii. Statement worth (min 05 million)	<b>15</b> (04) (04) (07)	i. Attested copies of certificates ii. Audited balance sheet of last 2 years.
2.	<b>Overall past performance of the firm/company</b> <b>A. Children Hospital, Faisalabad</b>  i) very good ( ii) good iii) satisfactory <b>B. Other Govt. Institutions</b> No past experience with this institution but the firm has experience with other Govt. Institutions and firm has provided satisfactory performance certificate from the Head of those Govt. institutions (competent authority).  <b>C. Unsatisfactory/ Poor (technically knocked out)</b>	<b>25</b> (25) (20) (15)  05 points = each certificate maximum = 25 points  (00)	(As ascertained by TAC)  05 points for each satisfactory performance report (regarding performance of the firm, supplies etc.) will be awarded for each institution. Maximum points = 25 points Note: Attach original performance certificate issued by the competent authority.
3.	<b>Warehouse / good own</b> i. Company's/firm's own ware house / good own ii. Company's own transportation facility (loading vehicle)	<b>05</b> (03) (02)	Certificate on letterhead of the firm/company. Note: i) The firm is bound to provide the documentary evidence that the good own / warehouse is the property of firm or is rented by the firm. ii) The transport (vehicle) must be registered to the name of the participating firm/owner of the firm (attached attested copy of vehicle registration)
4.	<b>International Certification</b> i) ISO (9001, etc.) ii) CE iii) FDA (USA) iv) FDA (China) v) WHO	<b>05</b> (05) (04) (05) (03) (05) <hr/> Maximum = 05	Attested copies of certificates
<b>Total Points</b>		<b>Total Points = 50</b>	<b>Qualifying points 30</b>

**NOTE:**

Only those firms / companies will be eligible for product evaluation by TAC, who will qualify as per above mentioned criteria / merit point system.


  
\* MEDICAL SUPERINTENDENT  
Children Hospital, Faisalabad

**BID EVALUATION CRITERIA**  
**FOR TENDERS 2021-22**  
**MERIT POINT SYSTEM**  
**EVALUATION OF PRODUCT (GENERAL CRITERIA)**  
**(Surgical Disposable Items)**

STAGE: 02

SR. NO.	EVALUATION CRITERIA	POINTS	DOCUMENTS / ITEMS REQUIRED
1.	<b><u>Physical Report</u></b> (As Ascertained by TAC) <b>Surgical/ Disposable Items</b> i. Finishing of the Product ii. Use of Medical grade material (Product) iii. Quality of printing (Label, outer carton, etc.) iv. Quality of packing / packaging & labeling material etc. v. Poor quality of printing / packing / packaging & labeling material etc.	<b><u>15</u></b>  (05) (05) (02) (03)  (00)	i) Fresh sample from most recent batch of the relevant item / store. ii) Attested copy of use of medical grade material (product) by relevant authority.
2.	<b><u>Product's past experience</u></b> i) very good ii) good iii) satisfactory iv) No past experience with this institution but the product is technically accepted. v) Procuring agency has evidence of poor quality of the product ( <b>Technically rejected</b> )	<b><u>20</u></b> (20) (16) (12) (12)  (00)	As ascertained by TAC in consensus with end users
3.	<b><u>Production Capacity</u></b> <b>(Per day production capacity of relevant product against the total advertised quantity)</b> i. Less than 50% ii. 50% to 60% iii. 60% to 70% iv. 71% and above	<b><u>10</u></b>  (00) (06) (08) (10)	Attested copies of relevant documents. (Detail of plant and machinery installed is mandatory, alongwith production capacity of each machine).
4.	<b><u>Experience of the product in the market</u></b> i) Less than 1 year experience ii) 1-3 years experience iii) 4-8 years experience iv) 9-15 years (& above) experience	<b><u>05</u></b> (00) (03) (04) (05)	i) Attested copies of relevant documents ii) Attested copies of relevant documents of first batch of the product. iii) Attested copy of product registration. <b>Note:</b> <b>At least one year market availability of registered product is necessary, otherwise the product will be automatically technically rejected.</b>
		<b>Total points =</b> <b>50</b>	<b>Qualifying points = 30</b>

- NOTE:** i). The product / surgical disposable item will be technically rejected, if found of poor quality.  
 ii). If a product is technically rejected by the TAC, it will not be considered for opening of Financial Bid even qualified as per yard stick of merit point system.

  
**MEDICAL SUPERINTENDENT**  
 Children Hospital, Faisalabad

# SPECIMEN FOR TECHNICAL PROPOSAL

MEDICINE/SURGICAL / DISPOSABLE ITEMS & SURGICAL ITEMS REGISTERED AS DRUGS (FINANCIAL YEAR 2021-22)

Name of bidder/Firm:- \_\_\_\_\_

Tender Item SR. # (As per tender enquiry)	NAME OF ITEMS	SPECIFICATION	BRAND NAME	MANUFACTURER	COUNTRY OF ORIGIN
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SIG. & OFFICIAL STAMP OF BIDDER \_\_\_\_\_

Note: The bidders must submit their technical proposals on letter head (letter pad) of the firm which must be duly signed & stamped by an authorized person.



~~Medical Superintendent~~  
~~Child Hospital, Faisalabad~~


**SPECIMEN FOR FINANCIAL PROPOSAL**  
**PRICE SCHEDULE (MEDICINE/SURGICAL / DISPOSABLE ITEMS & SURGICAL ITEMS REGISTERED) FINANCIAL YEAR 2021-22**

Name of bidder/Firm:- \_\_\_\_\_

Tender Item SR. # (As per tender enquiry)	NAME OF ITEM	SPECIFICATION	ACCOUNTING UNIT	TOTAL QUANTITY REQUIRED	UNIT PRICE (OFFERED)	MRP	TRADE PRICE	TOTAL PRICE (OFFERED)	BID SECURITY 2% of the Estimated Price
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• **SIG. & OFFICIAL STAMP OF BIDDER:-** \_\_\_\_\_

- NOTE:**
- i) In case of discrepancy between unit price & total price, the unit price shall prevail.
  - ii) The bidders must submit their financial proposals on letter head (letter pad) of the firm which must be duly signed & stamped by an authorized person.

  
**MEDICAL SUPERINTENDENT**  
 Children Hospital Faisalabad